

RIVERSIDE TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
February 8, 2024

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, February 8, 2024 at 7:00 p.m., in the Elementary Cafeteria.

Present were: D. Graf, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice,  
M. Adams and R. O'Brien

Absent were: E. Mossop and S. Parker

R. Wrice led the flag salute.

Mr. O'Brien announced that adequate notice of the meeting had been given to the public by notifying the Courier Post and the Burlington County Times and posting notice at the Riverside Town Hall on January 14, 2024.

**Appointment**

Resolved that the Riverside Township Board of Education hereby accepts the appointment of Maria Pinho to a one (1) year term, effective January 5, 2023.

Elected member, Maria Pinho, was sworn into office.

Mr. Adams did a presentation on Student Data Systems (SSDS).

Mr. Adams did a presentation on the HIB Bi-Annual Report.

Mr. Adams gave an update of the current and future grants the district has applied for and the grants the district has been awarded. He also gave an update on all the happenings in the district.

**STUDENT COUNCIL REPRESENTATIVE**

Emily Valverde stated the Student Council attended the Winter NJASC Leadership Conference last month at The College of New Jersey. Their council was awarded with The Honor School award and their school presented a workshop on The 12 Days of Giving. They recently decorated the lockers in our school to remind our students that they are all loved. They will be hosting a Super Bowl prediction contest with the staff and a candy heart guessing competition with the student body. Teddy Hawkins is hosting a bake sale on February 26th for the Burlington County Animal Shelter. If you would like to make a monetary donation please contact Mrs. Hunter. Laci Potts is collecting prom and homecoming dresses and accessories to help our students with the cost of attending the dance. Donations can be made in room 222 or contact Mrs. Hunter.

**GOOD NEWS**

Mrs. Milch stated the RHS/RMS Drama Club presented performances of "Beauty and the Beast" on January 26, 27, 28. 2019 Class President Hailey Russell signed a contract to play professional soccer in Malta. At RHS she scored 160 goals, 10 more than Bobby-Joe Esposito scored in 1982 when he set the national scoring record. In basketball she scored 1514 point with 420 as a senior. Hailey is daughter of RES teacher Terri Russell and former BOE president Ron Russell. Good luck to Hailey! RHS basketball senior Ja'Shir Bridges scored his 100<sup>th</sup> 3-pointer last week. His total now stands at 106. National Honor Society senior Teddy Hawkins is hosting a bake sale on February 26th for the Burlington County Animal Shelter. If you would like to make a monetary donation, please contact Mrs.

Jennifer Hunter. Also, NHS senior Laci Potts is collecting prom and homecoming dresses and accessories to help our students with the cost of attending the dance. Donations can be made in room 222 or contact Mrs. Hunter. Tomorrow the sounds of Maroon Most Mighty and White Will Win will fill the halls as the teams receive their new members at Freshman Pick. Captains Lindsay Towey and Laci Potts will lead their teams during the four weeks of preparation with the event to be held on March 8 and 9. Congratulation and Good luck to all!

### **STUDENTS OF THE MONTH**

Mr. Shumway, Ms. Follis and Mr. Micucci introduced the following students of the month:  
Elementary School: 3rd Grade: Amber Dill, 4th Grade: Anthony Rodrigues, 5th Grade: Adria Jackamonis

Middle School: 6th Grade: Aiden Ryan, 7th Grade: Irvin Mendez Lopez, 8th Grade: Thiago Cristo  
High School: 9th Grade: Alexandria Hack, 10th Grade: Jessie Stoer, 11th Grade: Traylan Floyd,  
12th Grade: Jesse Lanier

### **VISUAL AND PERFORMING ARTS STUDENT OF THE MONTH**

Mr. Huber, Mr. Jackamonis and Mr. Bekarciak introduced the following students of the Visual and Performing Arts:  
RES- Jaylen AucayRMS- Riquelme de Almeida PassosRHS- Hailey Minard

### **ATHLETES OF THE MONTH**

Ms. O'Halloran introduced the following students:  
RMS: Empress Shine RMS: Terence Barnes RHS: Taylor Grinnan RHS: Christopher Lopes

### **CORRESPONDENCE-None**

### **APPROVAL OF MINUTES**

On the motion by Mrs. Graf, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting, Regular Board Meeting, Reorganization meeting and Reorganization workshop meeting held on January 4, 2024.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **APPROVAL OF FINANCIAL REPORTS**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (December 31, 2023), the Treasurer's Report (December 31, 2023), the Cafeteria Financial Report (December 31, 2023), the student Activity Financial Report (December 31, 2023), Athletic Council (December 31, 2023), the Budget Status Report (December 31, 2023) and Board Secretary's Certification Budgetary Line Item Status (December 31, 2023), as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **APPROVAL OF BILLS**

On the motion by Mrs. Sierra, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of February 8, 2024 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **BUSINESS & FINANCIAL**

#### **Transfers**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers, as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

#### **Fire Drill and Security Report**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the January Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, School Safety Officer, as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

#### **School District Liaison to Law Enforcement Authorities**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby appoints **Robert O'Brien** as School District Liaison to Law Enforcement Authorities.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Bordentown School District Tuition**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Bordentown School District for the 2023-2024 academic year, at a per pupil cost of \$15,121 for one (1) Elementary School homeless student.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Madden & Madden Legal Services Agreement**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby affirms the attached legal services agreement with Madden & Madden Law Firm.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Pennoni Associates Inc. Service Agreement**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby affirms the attached agreement with Pennoni Associates Inc. to provide engineering services related to the District's Pre-K Facilities Expansion project.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Pre-K Facilities Expansion Grant Acceptance**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance of the NJDOE Pre-K Facilities Expansion Grant award in the amount of \$2,678,006 for the purpose of constructing a new early childhood center.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Virtua Occupational Health Service Agreement**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the attached agreement with Virtua Occupational Health to perform pre-employment health exams for the 2024 calendar year.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Audit**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts and approves the 2022-2023 audit as presented.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Audit Corrective Action Plan**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts and approves the 2022-2023 audit corrective action plan, as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Life Skills Training Program Grant**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Board of Education hereby approves the application submission for the Botvin Life Skills Training High School grant.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**USDOE Computer Science Grant**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Board of Education hereby approves the application submission for the Extending the Computer Science Pipeline grant for the Middle School.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Y 2024 Local Recreation Improvement Grant**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the submission of the 2024 Local Recreational Improvement Grant for the purpose of funding improvements to the District's recreational facilities.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

## **PERSONNEL**

### **Staff Development**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2023-2024 school year, as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **Substitute**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Branden Lee** as a substitute custodian for the 2023-2024 school year.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **Teacher Observation**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves Joseph Rosato, Certified ELL Teacher in Palmyra School District, to participate in classroom observations in the RMS and RHS classrooms with Mrs. Takase-Kay, Mrs. Biviano, Mrs. Kimball, and Mrs. Smith, in order to observe the district's ELL program, on February 13, 2024.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **Teacher Observation**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following certified teachers from the Palmyra School District to participate in a classroom visit in the RES 3rd, 4th, and 5th grade mathematics classrooms to see the i-Ready math programs in action, during the week of April 8, 2024:

Kristen Heller  
Stephanie Shubiak  
Lauren Bowen  
Kate Faucett  
Matthew Bowen

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**New Employees**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members, for the 2023-2024 school year, as recommended by the Superintendent:

1. **Adriana Winkelspecht**, Elementary School Ambulatory Aide at the hourly rate of \$20.96, start date February 9, 2024.
2. **Brianna Taylor**, Elementary School Ambulatory Aide at the hourly rate of \$20.96, start date February 9, 2024.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Volunteers**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2023-2024 school year.

<b><u>Name</u></b>	<b><u>Position</u></b>
<b>Dana Ruggieri</b>	Civil Air Patrol Advisor
John McElroy	Baseball Volunteer
Tony Reale	Varsity Softball Volunteer
Alexandra (Allie) Jenkins	Varsity Softball Volunteer
William (Bill) Terzes	Varsity Softball Volunteer
<b>Nancy Fritz</b>	Varsity Softball Volunteer
Donald Jack	RMS Baseball Coach Volunteer
Bradley DiFrancesco	RMS Baseball Coach Volunteer
<b>Dan Stellwag</b>	HS Track Volunteer
Travis Perinho	HS Track Volunteer

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Leave Requests**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the leave of absence request from the employees listed below, for the period indicated:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
<b>Jeanne Devenny</b>	RHS Instructional Aide	03/11/2024-04/30/2024
<b>Kerri Amoriello</b>	RES Basic Skills Teacher	02/01/2024-02/28/2024
<b>Colleen Tete</b>	RES Phys. Ed Teacher	01/16/2024-02/16/2024
<b>Casey Craig</b>	RES Kindergarten Teacher	05/13/2024-06/14/2024
<b>Michelle Simensen</b>	RES 2 <sup>nd</sup> Grade Teacher	04/22/2024-05/20/2024
<b>Emily Young</b>	RES Kindergarten Teacher	08/29/2024-10/02/2024

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Unpaid Leave Request**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests from the employees listed below, for the periods indicated:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
<b>Vanessa Connearney</b>	RES Guidance Counselor	05/02/2024-05/07/2024

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**New Jersey Family Leave**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid New Jersey Family Leave request from the employees listed below, for the period indicated in the 2023-2024 and 2024-2025 School Years:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
<b>Casey Craig</b>	RES Kindergarten Teacher	08/29/2024-11/29/2024
<b>Michelle Fassano</b>	RHS Ambulatory Aide	01/31/2024-02/28/2024
<b>Michelle Simensen</b>	RES 2 <sup>nd</sup> Grade Teacher	10/30/2024-12/20/2024

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Federal Family Leave**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid New Jersey Family Leave request from the employees listed below, for the period indicated in the 2023-2024 and 2024-2025 School Years:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
<b>Michelle Simensen</b>	RES 2 <sup>nd</sup> Grade Teacher	05/21/2024-10/29/2024
<b>Emily Young</b>	RES Kindergarten Teacher	10/03/2024-12/20/2024

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried



**Bus Driver**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves Carmine Cesare, Cinnaminson BOE contracted bus driver, to be paid the stipend amounts below based on the amount of Riverside Township sports trips run for the fall, winter, and spring sport seasons.

Stipend Amounts:

1. Obtain CDL and drive minimum of 1 trip during school year: \$250
2. Drive a minimum of 10 trips during a particular season: \$1,000 (Up to \$3,000 in school year)
3. Additional stipend over 10 trips in particular season:
  - a. 11-20 trips: \$120/trip
  - b. 21-30 trips: \$140/trip
  - c. 30 or more trips: \$160/trip

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Job Descriptions**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following job descriptions, as attached:

1. Guidance Office Clerk
2. Guidance Office Secretary

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**2024- Sports Night Worker List**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2024 Sports Worker Night list, as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**STUDENTS**

**Fundraisers**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2023-2024 school year, as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Field Trips**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2023-2024 school year, as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Spring Sports Schedules**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Spring Sports schedules, as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Home/Bedside Instruction**

On the motion by Mrs. Winerling, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction, for the 2023-2024 school year:

<b><u>ID#</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
240334	December 26, 2023	March 03, 2024

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**PROGRAM**

**Nursing Services Board Reports**

On the motion by Mrs. Sierra, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the November 2023 and December 2023 Nursing Services Board Reports for Riverside Middle/High School and for Riverside Elementary School, as attached.

VOTE-Aye: D. Graf, M. Pinho, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**POLICY**

**None at this time.**

## **FACILITIES**

### **Facility Use**

On the motion by Mrs. Graf, seconded by Mrs. M. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2023-2024 school year, as attached.

## **COMMITTEE REPORTS**

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – No Report

BUILDINGS & GROUNDS –No Report

ATHLETICS – No Report

CURRICULUM – No Report.

SAFETY & SECURITY – No Report

STUDENT GOVERNMENT – No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE – No Report

**Acknowledgement of Visitors –None**

## **ADJOURNMENT**

On the motion by Mrs. Graf, seconded by Mrs. Sierra, and carried unanimously, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Robert O'Brien  
Board Secretary